

# **Peak to Peak Pickleball Club**

## **Board Meeting Minutes**

**January 10, 2023 – 1:00-3:30**

**Buena Vista Library, Buena Vista, CO**

Attendees: Clint Lawrence, John Vandewalle, Cheryl Piderit, Rose Seavey, Brenda Sampson, Diane Cannella

Absent: Alex Ware, Brad Leach, Stephanie McDonald

1. Call to Order by Clint at 1:03 p.m.

2. Approval of October 11, 2022 minutes

Motion to approve minutes made by Rose. Brenda seconded the motion. Motion passed unanimously.

3. Election of Officers- Slate of officers

Clint-President

Alex- Treasurer

Cheryl-Secretary

John-Vice President

Motion to approve slate of officers made by Diane with a second from Rose. Motion passed unanimously

4. Officer Reports

a. Treasurer, Alex- sent via email. Motion to approve financials made by Rose with a second from Clint. The motion passed unanimously.

b. Financial review report. Conducted on 1-3-23 by Clint and Alex. A recommendation was made for a different form of report keeping for future reviews. Review completed.

c. Additional account signatory. Clint and Stephanie currently are signatures for High Country Bank. Diane will be added as the additional signatory.

5. Committee Reports

a. Membership-received via email per Tom Knapp

b. Webmaster/newsletter- Marnie asked that another person be designated to answer questions for the contact desk page on the website. She proposed someone else on the Board be added to respond to these emails. No decision was made on this request.

Marnie cleaned out the templates for emails. She requested that if you created a new email it be named to represent the content. If it is used for an email, please save it as a email not a template.

Thank you Brenda for recommendation on changing website for accurate information about places to play in Chaffee County. Right now, we will leave information about the Kiosk at Centennial Park on the web site.

If something needs to be put on the website, please let Marnie help you with implementation.

Here are the categories of WA admin privileges:

None, Full access, Read-only access, Limited – subdivided into: Membership manager, Event manager, Donations Manager, Newsletter – can manage emails, Website (which can be further subdivided)

Her recommendations:

Full – two ghost emails (webmaster and treasurer), Marnie (if she stays on as webmaster/tech) Tom – membership, Clint – president, Cheryl – Secretary, maybe Alex, although the club does not use WA for financial management.

Anyone else who may be sending emails (although I think this should be centralized) should have Newsletter access

If we begin a donation campaign for new courts, then whoever heads that up should be a limited admin/donations.

The board agreed that after committee assignments had been made, then the board would decide what admin access should be set up for WA.

And Rose said she no longer needed access, so she will set her as Read-Only.

Currently Administration access-Full access-Webmaster and Treasurer email, Tom, Clint, Alex, Stephanie, Brad, Rose, John, Cheryl. Take Rose off

**Suggestion Full Webmaster and treasurer, Marnie, Membership, Clint and Cheryl.**

**Committee chair will decide who has what kind of access to WA.**

Access will be discussed and decided upon at the next meeting based on Marnie's recommendations.

Scheduling court time is not going smoothly. Marnie would like more communication about when the schedules are changed or added. If we can't improve this area, she would like to train someone else to take over WA. A succession plan needs to be put in place in case Marnie does not want to continue as our WA technician.

c. Courts

i. Centennial Schedule-It was suggested that we coordinate BV and Centennial Court play over the summer

ii. Fairgrounds Schedule-John will coordinate with Miki to add Thursday morning for Beginners. Marnie will put that information in the newsletter. All communication about the Fairgrounds should go through John as Miki is getting too many members bothering her. Members should be advised to keep an eye on Fairground calendar to see closures.

iii. BV schedule-no report

d. Fundraising

i. BV Courts- Final accounting- \$156.72 in the account

ii. Store Merchandise- report received via email

iii. Community giving cards-Carol Melzer will take over the Safeway program. Alex will fill out the information and send it in for the cards. We need to decide how many cards to orders.

e. Media-no report

f. Google Groups-Streamline communication-set up by Stephanie a long time ago. Needs to be cleaned up or discontinued the use.

6. Proposal to establish Salida Courts/ Facilities Fund-Alex recommend we start a Salida Court fund for new facilities. It was recommended we call the fund the Southern Chaffee County New Court Fund. Rose made the motion to establish this fund with the afore mentioned name. Brenda suggested we name the fund the New Courts in Southern Chaffee County Fund. Brenda made motion to amend the name in the first motion. Cheryl seconded the motion which passed unanimously.

Clint made motion that new fund be financed by the surplus from the Fairground fees, 50% of the interest from CDs and current/future donations specified for building new courts. Diane Seconded the motion. The motion failed. Clint made a motion to fund the new court fund with the donations which have already been received. Diane second motion. All in favor except Rose who abstained. Motion passed

#### 7. Tournament/event schedule

a. Spring Tournament is scheduled for March 31<sup>st</sup>, April 1 and 2, Stephanie proposed the Rally in the Valley, be scheduled either Sept 8-10<sup>th</sup> or 15<sup>th</sup>– 17<sup>th</sup> The Board agreed Rally in the Valley tournament be scheduled for 8<sup>th</sup>-10<sup>th</sup>.

b. Chaffee Mentors/Mentees, Clint-March 4<sup>th</sup> 10-12:00 Chaffee County Fairgrounds. We need volunteers to help guide play. The court fees will be waived. The programs will provide waivers to participants ahead of time for kids and mentors to sign.

c. BV needs a youth program-Needs to be implemented in 2023

#### 8. Planning

i. Recap of prior planning meeting-Four goals were decided upon for planning purposes over the next 3 years. Additional planning around these goals will take place at the next meeting February 7<sup>th</sup>.

ii. Establish committees-The Social Committee chairwoman will be Brenda Sampson. The New Court Committee chairperson will be John Vandewalle. Additional committees will be created, and implementation goals set at the next meeting. Board members are encouraged to engage club members to participate on these committees. Cheryl will keep a spreadsheet of members who agree to join specific committees.

iii approve officer/committee responsibilities and authority-in progress

9. Set meeting dates-next meeting is February 7<sup>th</sup> from 1 to 3:00 at the Presbyterian Church in Salida

10. Clint adjourned the meeting at 3:30p.m.