

MINUTES

P2P Board Meeting Minutes

March 7, 2024/4:30 PM BV Community Center

In Attendance

The meeting was held with the following attendees.

Cheryl Piderit (President) Rose Seavey (VP) Diane Cannella (Secretary) Clint Lawrence (Past President) Alex Ware (Exiting Treasurer) Ashlee Cerda (Board Member) Terry Pintane (Board member) Brenda Sampson (Board member) John Vandewalle (Board member) Cami Jameson (Board Member) Terry Pintane (Board member) Stephanie Rumold (Board Member) Howie Bay

A BIG welcome to Cami and Stephanie as new members of the Board!

1. Call to Order

• Meeting called to order at 4:32 by Cheryl.

2. Approval of February 1, 2024 Minutes

• A motion to approve minutes from 2/1/2024 was made by John; Seconded by Rose; unanimous.

3. Officer Reports

- a) Treasurer (Alex)
 - ✓ A BIG thank you to Alex for all he has done!
 - ✓ Total Club funds of \$84,252 (as of 2/29/2024)
 - ✓ South Chaffee County Courts Equity Fund (included in the above total) \$22,141 equity fund)
 - ✓ Board PO Box and address will be the same with the change in Treasurer.
 - ✓ **APPROVAL:** Motion to approve February financials by Rose; Seconded by Ashlee; Unanimous
 - ✓ PRIOR ACTION ITEM STATUS:
 - ACTION ITEM (2/1): Cheryl to talk to Janet to see if her company might be interested in assisting. CLOSED *Janet's company is not interested*.
 - ACTION ITEM (2/1): Clint will get the name of another Acctg firm in town as well. CLOSED –Clint talked to Eric Steen (Full Acctg services – \$250-\$300 / month; Tax Prep ~ \$900). Can do full Acctg role or any piece within that we want to outsource to

him. The Board will still need to have a Treasurer (must be a Board member) to oversee the Accounting but does not have to complete all the entries; Will need to manage the bank acct. Our challenge has been that we have had no backup plan in the event of Treasurer vacancy. Liability insurance should cover any F/S inaccuracies. Need to change Administrator of the bank. Clint needs the mailbox key (Box 4802). Stephanie M has the other key. Diane has the Safety Deposit Box.

- ACTION ITEM (2/1): Alex to check with BV Acctg firm to see if they might be interested in doing the year end closings and taxes and get an idea of what it would cost (after potentially transferring from ZipBooks to QuickBooks and linking to WA).
 CLOSED – See above Action Item
- ACTION ITEM (2/1): Alex will follow up with Insurance Co. since 2/23 is the renewal date. (2/1/24) CLOSED *Insurance certificates with policy period* 2/23/2024 2/22/25.
- ACTION ITEM (2/1): Clint to sit down with Alex to understand the processes to be done as the Treasurer CLOSED
 - ✓ Clint sat down with Alex and spoke with other clubs (Pikes Peak and Casa Grande) and accounting activities should be able to made easier moving forward:
 - They don't do all individual transaction Acctg entries they make summary Journal entries from the bank statements.
 - One entry for membership and one for renewals
 - WA event is identified; tournaments go through tournaments.com and money goes through PayPal and make entries periodically (monthly)
 - Once tournament over –clear the PayPal account.
 - ✓ Clint will continue to function as Treasurer for awhile (e.g. 6 months or so)
- ACTION ITEM (2/1): Diane volunteered to document the Treasurer process that is decided on (including passing any information to an outside independent organization for support with auditing or tax prep) OPEN– Diane to get together with Clint and Alex upon return (April/May) to initiate documenting the process (including any new processes if accounting activities outsourced to the Acctg company
- ACTION ITEM (2/1): Clint to talk to Marnie about WA to see if it can be linked to QuickBooks (also to see if it can be linked to ZipBooks). (2/1/24) CLOSED A lot cheaper to do through QB.
- ACTION ITEM (3/7): Cheryl to check with Marnie to see if there are backup plans if WA goes down.
- ✓ **APPROVED:** John made a motion for the Board to hire Eric Steen to complete the 2023 taxes (May timeframe) Rose 2^{nd} , Unanimous

4. Committee Reports

- a) Membership (Tom)
 - ✓ Current membership as of today (3/3/24) is close to 400 at 397 members.
 - ✓ The newsletter reported membership at 399 but a couple of memberships had lapsed so actual membership at 397.
 - \checkmark New membership statistics will be provided on a quarterly basis.
- b) Courts

i. Salida (Terry)

Both sites have been kept very clean and organized - Club members are doing a great job!

Fairgrounds

- New nets have been exchanged for old nets at the FG.
- \circ New nets will be provided in Salida no later than this weekend.
- Suggestions for playing up and down provided by Marnie have been posted at the FG.
- CLARIFICATION QUESTION: Is it open play on Saturdays? Yes anyone can play and challenge any court by putting your paddles by the court. Every court is a challenge court. May be some confusion by members especially new members.
- Fairgrounds Contract Negotiation: John indicated 3-year contract negotiations is underway with the Fairgrounds. Need to start making decisions if keeping the same schedule as we are entering into a 3-year contract with the FG. Need to look at the schedule and see if this is what we need to move forward with. Brenda – we need it more in the evening time. 7-9 is not being used at all.
- ACTION ITEM (3/7): Terry to initiate a committee member meeting that could discuss committee desires for the FG schedule (e.g., league play) with Stephanie R, Terry, Diane, and Brenda. BV Rec wants to know about what M, W, F all levels for league play; could be a lot of work if all 3 days need to find out what evenings are even available. The scope of this meeting should also include discussion about the FG time required to accommodate additional training sessions to be initiated with the certification of 3.5+ members (See Proposed Lessons/Drills section below).

<u>Centennial</u>

- New nets will be provided in Salida no later than this weekend.
- Suggestions for playing up and down provided by Marnie have been posted at the Centennial Courts.

Both sites have been kept very clean and organized – Club members are doing a great job! If anything is not working – the court committee can make changes and post on the peg board. Writing something up to put at the courts would be helpful.

Cami recommended they might want to have a beginner court committee as well (in addition to the challenge court)

15 old paddles in the shed are now missing (including 8 paddles that Stephanie gave us and member's old paddles that were donated). Steve has 8 new paddles that Rose obtained. Consideration of cameras to see people on the courts was discussed – Wi-Fi availability may be a challenge.

- ACTION ITEM (3/7): Terry to create a write-up on the Challenge Court rules and post them at both courts.
- ACTION ITEM (3/7): Cheryl to send out a notice about the challenge court rules in an email.
- ACTION ITEM (3/7): Terry Play up/Play Down rules (laminated) to be sent to Cami (for DPCA and Riverside).

- ACTION ITEM (3/7): John will send out a copy of the P2P Pball logo for anyone to use.
- ACTION ITEM (3/7): John is to confirm and expand the FG use through the end of April.

ii. BV (Stephanie)

Outdoor Courts

No report

Indoor courts -

- No report
- ACTION ITEM (3/7) Cheryl to talk to Stephanie M on who is on the BV Court Committee and the status of the Committee.
- ACTION ITEM (2/1): Cheryl will talk to Stephanie about the possibility of putting up new curtains since Stephanie indicated she would continue as liaison with BV Rec.
 CLOSED BV Rec does not want new curtains.
- iii. Southern Chaffee (John)
 - o 2 initiatives underway
 - 1. City of Poncha
 - ✓ Peak to Peak along with several other community organizations submitted a letter of support for a GOCO Planning & Capacity Grant for the Town of Poncha.
 - 2. <u>County School District</u> County has the property behind the FG for future use by the school district.
 - By the next Board meeting hopefully one will play out.
 - Going for a rec center to include indoor/outdoor Pball courts. Can start doing fund raising (as early as this summer) once the location is determined. Social campaign may be needed to get signatures from members of the community.
 - Board members should start individually promoting pickleball in the community.
 - Outreach Committee need to create a strong presence in the community.
- c) Social (Diane)
 - \checkmark The below info was contained in the Social Report sent in advance of the meeting.
 - BV DPCA Ladder Events
 - 1. A BIG THANK YOU to Stephanie for initiating and organizing these events.
 - 2. A BIG THANK YOU to the volunteers who have assisted as well!
 - 3. They have been popular with maximum registration (12):
 - ✓ Saturday 1:30 3:30
 - \circ 2/15 Level 2.5/3.0
 - o 3/16 Level 3.5 (full)

- \circ 3/30 Level 4.0 (posted on 3/5)
- Upcoming Other Events:
 - Sunday (3/17) St. Patrick's Day event 39 registered as of 3/5 (11 2) Corned beef sliders and P2P members providing Celtic music! A BIG THANK YOU to Molly for all the coordination!
 - Meet, Greet and Plays:
 - ✓ Friday (4/12) 7-9 p.m.
 - ✓ <u>Thursday (4/25) 9-11 a.m.</u>
 - Sunday (5/5) 2nd Annual Dinko de Mayo posted 3/5 (11 2)
- <u>Miscellaneous:</u>
 - Concerns received that events are full by the time the email goes out when an event is posted in advance. Will send email invite out when events are posted (with subsequent emails and reminders) and possibly start posting events earlier.
 - Met with Josh Hadley (Director of EMS in January for AED). Discussed the potential for providing the Chaffee County EMS CPR class to all Board members. Any Board interest? All interested except Rose and Terry who have already had the training.
 - ACTION ITEM (3/7): Diane to schedule with Josh Hadley on timeframe for a CPR class for all interested Board members May timeframe
 - Pickle With a Purpose Fundraiser Tournament Rouse Park Cannon City (3.0, 3.5 and 4.0):
 - ✓ 4/27 Mens/Womens Doubles
 - ✓ 4/28 Mixed Doubles
 - ✓ I received an email from Cara Swearingen (referred to by Warrior Pickleball – Michelle Weisenberger) requesting assistance in "spreading the word."
 - 2. Discussing setting up a summer Pickleball league
 - ✓ Asked BV Rec about court reservations.
 - Suggested having a meeting with BV Rec & P2P use before start of the summer to finalize all details involving court reservations.
 - Summarize any and all requests leading up to the meeting so that the requested times can be discussed can be provided to Stephanie McDonald for discussion at the meeting to be held with Tucker.
 - ✓ BV Rec wants to know about what M, W, F all levels for league play; could be a lot of work if all 3 days – need to find out what evenings are even available.
 - ✓ ACTION ITEM (3/7): Stephanie R to come up with questions as to who would be interested in a league and send to Cheryl. These will be used to send a survey to club members. Will give an idea of the interest and the levels that would be interested.
- d) Public Relations /Outreach (Brenda)
 - \checkmark The below info was contained in the Outreach Committee report sent in advance of the meeting.
 - At Scarlet's suggestion, the Committee applied for Colorado Gives and is waiting back for a confirmation.

- Paula Bradfield is the member on our team in charge of the food drive. Requested a mockup of the P2P advertising on the bags that will be passed around and will share with the Board when received.
- Brenda had a meeting with Steve Bruckman and they are planning on focusing on 3 different groups to see if interested in playing (working with Andrea Carlstrom to coordinate) -1^{st} Wed of the month may take up the summer schedule.
 - 1. Rotary/Chamber of Commerce
 - 2. First Responders
 - 3. Food Distribution at the community center
- Alison doing a press release for the Spring tournament; Scarlett submitting an article to the Mountain Mail (possibly get Steve Fleming assistance).
- e) Tournaments (Stephanie, Rose, Cheryl)

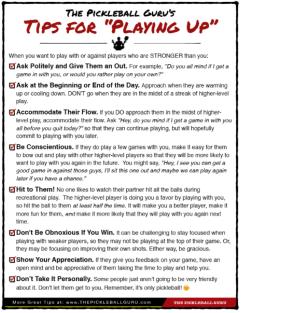
Below is information contained in the Tournament Committee reports sent in advance of the meeting.

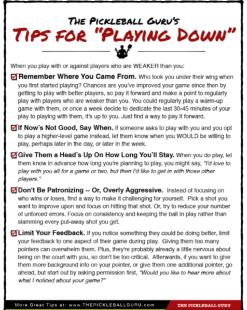
- i. <u>Rally in the Valley</u>
 - Steve Flemming has graciously agreed to chair the Marketing/Advertising/PR committee. THANK YOU, Steve!
 - Stephanie decided to step down from being on the RIV planning committee.
 - We are looking for someone to chair the Technical/Tournament Operations committee. Please let us know if have any suggestions for someone who may want to help with this.
 - We are looking for a chair for the Banner/Medals committee.
 - Good news: the custom medals have already been ordered and they are beautiful.
- ii. Spring Break (Stephanie)
 - As of 2pm on March 5 we have 108 players registered with 97 players in brackets (the remainder are on waitlists or needing partners).
 - Registration closes on Friday, March 8 at 10pm
 - We still have a few available spots in: (All other brackets are full)
 - i. 3.0 MD
 - ii. 2.5 MXD
 - iii. 3.0 WD
 - iv. 4.0/4.5 WD
 - We have a Zoom call scheduled with Gigi on March 9 to begin work on the schedule.
 - After the schedule of play is created and sent out to all registrants, I will then send the link to the Signup Genius to Cheryl for volunteers.

5. Planning/New Business

- a) Club Growth (All)
 - How to manage growth? Across the US grew 53% in just 2023. We are right in line with the country's growth. What should we do? Should we just try to manage the growth?
 - Have done amazing things! Drills, social events, etc.
 - Discussion of ideas:
 - We can't control it don't think we want to. The Club members should be volunteering more and the Board stop coordinating all these items.
 - How do we bring new members into volunteering for committees?

- Do we need to have social events on the courts or should they be for Pball, and the social events held in other locations.
- A lot of discussion about best use of court time what events beginner play, ladder, round robins, guided play.
- Learn to Play Series Learn to play with 2 follow-up guided plays to learn to know who they can play with.
- Possibly charging people for play may assist in raising money for the courts.
- b) AED Progress (Diane)
 - A **BIG THANK YOU** TO CLINT FOR COMPLETING AND SUBMITTING THE GRANT FOR THE AEDs
 - 1/19 Terry and I met with Andrea Carlstrom to discuss options for obtaining AEDs.
 Grant options:
 - <u>RETAC</u> Likely can get funding but not all of it.
 - <u>Municipality (up to \$5K)</u> Clint completed and submitted the application.
 - Decision to be made April.
 - We will wait to find the results of this grant to determine if it might be sufficient to purchase an AED for both Salida and BV.
 - <u>Community Foundation</u> (Emergency Response foundation) another option we could pursue.
 - ACTION ITEM (2/1): Diane suggested that Clint request the \$5K in the grant to be able to cover both the cost of the AEDs (~1500-2000 each for both Salida and AED) as well as weather resistant and secure boxes to house the AEDs as well as \$149 / year for a concierge program that will replace the batteries and pads once / yr. CLOSED *Grant submitted for \$5K*.
- c) Code of Conduct (Brenda/Terry)
 - Play Up/Play Down (included in the March newsletter) was a start for promoting fun and members being respectful to other members (regardless of level).





- d) Proposed Lessons/Drills (Cheryl/Cami)
 - ✓ Proposal from Jim Kochanski
 - See proposal attached to Board agenda email.
 - ✓ Proposal from Cami, Stephanie R and Ted
 - o 400 members- how do we service them? We currently only have 1 certified coach.
 - Drilling filled up immediately due to interest and we don't have the amount of expertise to keep that going. Ladders may be organizing a competition but not opportunities for "teaching."
 - Cami and Ted starting an on-line certification class may make awareness of diverse ways to teach. Possibly put the word out to 3.5 and higher players for any interest in getting certified in how to teach. \$250 to get certified. Possibly think of this not as a club sponsored certification but an outside certification. The time to be used for certified individuals to teach pickleball would be the time scheduled for clinics.
 - \circ If you charge for clinics on Centennial courts you need to get permission from the city.
 - $\circ~$ At the FG they need to pay the instructor directly (plus the \$5 for the FG court).
 - Get members to get certified and then possibly do the Drills in the future with only certified instructors.
 - Possible send survey to members would you do drills would you pay? Try to understand what members want? Timing is good to obtain that info while negotiating the 3 year contract with the FG.
 - Recommended that Board members ask 3.5+ members personally if they have an interest in getting certified.
 - Terry, Stephanie R, Diane, and Brenda to meet to discuss the FG schedule for these things (See Salida Court section Action Item above expanded to included scheduling time for clinics with newly certified members in This is an expanded scope from top action item)
 - ACTION ITEM (3/7): Cami and Ashlee to contact 3.5+ players directly using talking
 - o points created by Cami ask high level players if they want to be certified.
 - ACTION ITEM (3/7): Cami, Stephanie R, Cheryl: Develop a survey on members' interest on what they want (drills, clinics, ladders), what they would pay.
- e) Tool for Measuring Accomplishments (Diane)
 - Tabled for future discussion.
- f) New Communication Tool (Ashlee)
 - Ashlee sent a presentation in advance of the meeting for a new communication tool.
 - Tabled for future discussion.

6. Next Meeting Date and Adjournment

- April 4th 3:00-5:00 (Chaffee Cty Fairgrounds) 1st Thursday of every month (scheduled dates of Board meetings to be confirmed in future meeting).
- Meeting Adjourned at 6:30 by Cheryl.

SUMMARY OF ACTION ITEMS

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- ACTION ITEM (2/1): Brenda to contact Paula Bradfield to see if she is interested in being the P2P Facebook Administrator.
- **ACTION ITEM** (2/1): Cheryl to approach Charlotte to see if she wants to continue with the Player Training and Development Committee.

SUMMARY OF ACTION ITEMS (CLOSED)

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SUMMARY OF APPROVED ITEMS:

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