

# **MINUTES**

# P2P Board Meeting Minutes

April 4, 2024/3:00 PM Salida Fairgrounds

## In Attendance

The meeting was held with the following attendees.

Cheryl Piderit (President)
Rose Seavey (VP)
Diane Cannella (Secretary)
Clint Lawrence (Past President/Acting
Treasurer)
Terry Pentane (Board member)
Stephanie Rumold (Board Member)
Brenda Sampson (Board member)
Cami Jameson (Board Member)

#### NOT PRESENT:

Ashlee Cerda (Board Member) John Vandewalle (Board Member)

#### 1. Call to Order

• Meeting called to order at 3:00 by Cheryl.

Ted Bohn (Court Committee)

# 2. Approval of March 7, 2024 Minutes

- A motion to approve minutes from 3/7/2024 was made by Brenda; Seconded by Rose; unanimous.
- Discussion was held regarding how to handle closed Action Items in the minutes. Closed items will remain on for 1 month only with indication of CLOSED and comments if applicable.

# 3. Officer Reports

a) Treasurer (Clint)

Financials were sent in advance of the meeting:

- ✓ Total Club funds of \$87,758 (as of 3/31/2024)
- ✓ South Chaffee County Courts Equity Fund (included in the above total) \$22,216 equity fund)
- ✓ Listed below are current balances and interest earned for March 2024 on our savings account and CD's with First Internet Bank of Indiana:

	Balance	March 2024 Interest Earned
Savings Account	\$25,410.96	63.69
CD #0545 maturing 12/27/24	6369.19	28.11
CD # 3134 maturing 11/16/24	12,229.95	53.98
CD # 3641 maturing 2/10/25	7386.12	32,60
CD # 3118 maturing 5/17/25	12,218.43	51.26

- ✓ CD's First Internet Bank of Indiana currently has Alex, Cheryl and Terry as administrators on the account). A motion was made to add Clint as administrator of the CD accounts and remove Terry Pentane by Rose; seconded by Cheryl seconded; Unanimous.
- ✓ Next month's reports will not have financials as of 4/31 since the bank statement will not have been received. Will have preliminary numbers.
- ✓ Fairgrounds invoice for April's use not yet received.
- ✓ Sales tournament fees in BV not yet complete. Some money in Paypal not yet transferred (pending refunds) will be an add'l \$300-400 (\$~4700 already moved). Total expenses should be identified by the end of April to determine Spring Tournament profit.
- ✓ Clint's time: 6 hours for the month: 3 hours for HC bank set up (included time learning the program) and 3 hours inputting data. Should be less hours next month. Not inputting every single item from WA as was done previously (~12 transactions vs. 50).
- ✓ Too early for Diane to document the Treasurer procedures. Clint will let Diane know when he is ready to have the procedure documented.
- ✓ **APPROVAL:** Motion to approve March financials by Diane; Seconded by Brenda; Unanimous

# 4. Committee Reports

#### a) Membership (Tom)

#### P2P Membership Report as of April 1, 2024

 Current Membership:
 Individual Household Pair 39 Family
 340 28

#### Membership Distribution by Residence Locality

		% of
Residence	Members	Total
Buena Vista (and adjacent)	102	25.1%
Front Range	9	2.2%
Nathrop	17	4.2%
Other Colorado	19	4.7%
Out of State	33	8.1%
Salida (and adjacent)	226	55.5%
Unknown	1	0.2%
Total Membership	407	100.0%

Membership Age Distribution (approximate as of 4/1/2024) - based on self-reported year of birth by 385 of 407 total members:

Age Range	Members	% of Total
1 - 20	4	1.0%
21 - 30	5	1.3%
31 - 40	14	3.6%
41 - 50	27	7.0%
51 - 60	85	22.1%
61 - 70	162	42.1%
71 - 80	80	20.8%
>80	8	2.1%
	385	100.0%

Approximately 80.5% of membership are 55 years of age or older (based on 385 of 407 reporting YOB=1969 or earlier)

#### Age Trends:

During the January 2024 meeting, the Board suggested that it would be nice to have data on the trends for membership ages. Upon reviewing membership data, I realized that we only have about two years of relatively accurate data on membership ages. Note here that we were very careful to avoid possible issues with member privacy. Two years ago we decided that using self-reported member age would be a good yardstick for tracking age data without compromising member privacy.

The data shown below is pasted in, with no attempt at formatting:

	tbl_Age_Stats_By_Date											
Import	1-	21 -	31 -	41 -	51 -	61 -	71 -	80	<b>Total Reporting</b>	Total		
Date	20	30	40	50	60	70	80	+	Age	Membership		
3/31/2022	3	2	3	6	27	53	22	2	118	180		
7/4/2022	3	2	5	15	42	78	31	2	178	226		
1/1/2023	4	3	6	17	55	98	54	3	240	280		
6/2/2023	2	4	9	20	63	123	63	4	288	319		
8/1/2023	3	7	13	25	68	141	63	4	324	356		
9/30/2023	3	7	18	26	76	152	64	4	350	380		
1/1/2024	3	5	17	23	69	154	81	6	358	388		
4/1/2024	4	5	14	27	85	162	80	8	385	407		

#### b) Courts

The Courts Committee is now comprised of Ted, Terry (Salida contacts) and Stephanie R. and Cami (BV contacts).

#### i. Salida (Terry)

#### **Fairgrounds**

- o April added for additional playing time in 2024.
- O Working on a new contract with Miki for up to three years. Terry will be working with John for the FG negotiation (negotiation for court time that also goes to commissioners and negotiating costs for a 3-year price agreement). Would like to get negotiation done before the next Board meeting. Going to try to get evening times for people who work. Trying to get this done before the next board meeting.
- o A new court schedule will have to be negotiated each year.

- o A new play schedule will come once we have determined how much court time we can have.
- o Initial meetings have been held with the Courts Committee and follow-up meetings will be held with the committees prior to making final schedules.

#### Centennial

- New windsock purchased to replace old one.
- Open through April (First come, first serve); Must move off courts if courts are full.
   New schedule will be available May 1. No schedule yet since will be looking at the survey results that Ted has created for distribution.
- o Tennis John will continue to work with the tennis group for scheduling courts. We have offered the tennis club \$500 to offset the costs they pay to use the school courts.
- Ted Working in coordination with BV on leagues and Player Development. We are assuming tennis time is the same but may not be a good assumption.
- o New Sign-up Sheets and Survey (Ted)
  - The sign in sheets and survey are tools to provide information and membership feedback for court scheduling.
  - Collecting data at the courts to see court utilization at both FG and Centennial. The data has been requested from BV as well (DPCA and Riverside). 2 things expected: 1) schedule that shows how busy courts are by time interval 2) Dimension that shows skills level at that time. Sign-ins are utilized to help support future grants for courts.
  - Survey Monkey is being used for the surveys which provide good reporting.
     We bought a higher subscription of Survey Monkey (\$300 annual cost).
- "Court Utilization Model" Ted has developed and is in the process of implementation.
  - o Reviewed the Utilization Based Mgmt model. (See Attachment I)
  - Management system for finite resources (courts). Later assess volunteers and equipment.
  - Planning an Open Play Survey will go out 4/5. (may be good to do a Player Development survey later sometime).
  - o BV tends to have a different clientele as there are a lot of high school kids and families on the court.
  - Potential technological improvements e.g. sign in by QR code.
  - Weekly court time capacity and allocation by location & use type based on last year's schedules.
  - Draft '24-'25 courts time allocation based on certain assumptions and requests- the orange cells show the only deficits (See Attachment II)

## ii. BV (Stephanie R)

We met with BV Rec last week (Stephanie M, Cami, Howie, and I) and they continue to be a great partner.

#### Indoor courts -

o Given some of the strife at DPCA, we asked for an additional hour on Friday (5-6 pm) and an additional hour on Sunday (430-530 pm) to help us schedule some play

by skill level. The timing might not be great due to the weather improving and some play moving outside, but we have been net positive since January so have some wiggle room. Tucker is working to coordinate this, and then we will need to communicate the change to the club. He followed up with me yesterday that he expects this won't be a problem, but the additional time is not confirmed yet by DPCA.

- We briefly talked about adding times next fall/winter at DPCA. They wanted to table that for a later meeting.
- There was discussion with BV Rec about what programs/functions we should be going through them when booking DPCA. They are working to define this more and will get back to us. In general things that are open to the community at large are ones they think they will continue to be involved in: open play, the spring tournament, learn to play. Things that are specific to the club/that one has to be a club member to participate in, we may go through DPCA directly in the future. This is still to be defined.

#### Outdoor Courts

- We started discussing the outdoor court schedule and our evolving needs: organized open play, lessons/guided play, ladders, league. We agreed that the P2P BV Courts Committee should meet and propose an updated schedule to them, as it was too much to handle on the fly. P2P BV Court Committee is scheduled to meet 4/10 at 10 am to complete this.
- O Discussed court clean up. They suggested we come out on April 28 for "Keeping Bewnie Buena," and participate in the cleanup day. They will assign us to the courts, which we thought was an awesome solution. Open play at DPCA is during that time and we talked about moving it for one day only. I asked Stephanie M to follow-up with Tucker on the move on the time.
- o For those interested in Keeping Bewnie Buena:
  - ✓ <u>Who</u>: You! We welcome the entire BV Community! Children must be accompanied by an adult at all times.
  - ✓ Cost: FREE!
  - ✓ *When*: Sunday, April 28 from 1:00-3:00pm
  - ✓ <u>Meeting Location</u>: West Dirt Parking Lot of the Buena Vista Community Center 715 E Main St. Buena Vista Colorado, 81211
  - ✓ PLEASE REGISTER BY TUESDAY, APRIL 9 TO SECURE A FREE T-SHIRT!! Participants can still register after the registration deadline, but t-shirts are not guaranteed.
- o Stephanie M is not on the BV Court Committee, but Stephanie R and Cami are now on the Court Committee representing BV along with Terry and Ted representing Salida.
- iii. Southern Chaffee (John) NO REPORT
- c) Social (Diane)

- DPCA Ladders
  - ✓ 3/16 (3.5 Level)
  - ✓ 3/30 (3.5/4.0 Level) NOTE: Not enough interest by 4.0 so opened up to 3.5 level. Need to have 4.0 players reflect interested in league more interest in the summer for 4.0. Non-members cannot play in the leagues. Discounted pricing for DPCA they charge an hourly rate. When we go through BV Rec they charge 50%. If open to the public BV Rec wants to organize.
  - ✓ A **VERY BIG THANK YOU TO STEPHANIE R**. FOR COORDINATING THOSE EVENTS! Thanks also to the volunteers (Cheryl, Lucky, Ted, Cami, and Peggy)
- o St. Patrick's Day Event
  - ✓ Largest Social Event Yet!
  - ✓ 62 people registered!
  - ✓ A big THANK YOU TO THE PICKLED PLAYERS for playing Irish and Old-Time music!
  - ✓ A big THANK YOU TO MOLLY FOR CORDINATING THE EVENT ALONG WITH THE SOCIAL COMMITTEE!

#### **Upcoming Events**

- Meet, Greet and Plays
  - ✓ 4/12 (7 9 p.m.) 27 people registered!
    - o Disabled registration due to the large number of registrations.
  - ✓ 4/25 (9-11 a.m.) Was thinking of not holding this Meet, Greet and Play however since there was so much interest that we had to disable registration for the 4/12 session we decided to hold it. It is posted on the website.
  - ✓ Another big THANK YOU to Molly for coordinating these meet, greet and plays!
- Cut Throat Round Robin 3.5/4.0 (4/26) CANCELLED DUE TO FAIRGROUNDS CLOSURE
- o **Dinko de Mayo** (5/5 11 2) 39 people registered already!

#### OPPORTUNITIES/CHALLENGES – FOR DISCUSSION AT BOARD MEETING

- o League Play
  - ✓ Survey sent out See Stephanie's summary of results via separate email.
  - ✓ Desire to have games for one league played in both Salida and BV
  - ✓ Format and details yet to be defined (based on survey results/comments, procedure for vacations and when someone who registered cannot make it for league play)
  - ✓ 86 returned so far. Most interested in league. If not concerned we would cancel the RR and ladders. Most interest by 3.0-3.5.
  - ✓ Maybe start small with BV rec need to rent 3 or 6 courts.
  - ✓ 3 weeks in June one in Salida and one in BV and see how it goes (3.0 in one and 3.5 in BV). Thinking about using 3 courts rather than 6 to start. Maybe 4 courts in

Salida. Gonna need volunteers. August in BV slows down as people are back at school.

#### Registration Challenges

- ✓ Last minute cancellations, No shows, Late arrivals, Early Departures
- ✓ Considerations:
  - o Prepayment for play events (round robins, ladders, league,
  - o tournaments) Agreement that is a good thing.
  - o Penalties
  - o Registrants to find subs if no waitlist exists.
  - It was discussed there is a *No Show and Late Cancellation Policy* if you don't show up we have the right to refuse you next time. We can enforce that to address the issue.

## o Court Availability

- ✓ The Social Committee has provided information related to requests for court time at all courts (Salida Centennial, Fairgrounds, BV Riverside and DPCA) to accommodate P2P desired social events (e.g. a combination/mix of ladders, round robins, league play).
- ✓ The Court Committee has been very responsive and is considering input from all committees. THANK YOU TO THE COURT COMMITTEE! Looking forward to future related discussions.
- ✓ Should the Meet, Greet and Plays historically hosted by the Social Committee be replaced/transitioned to the Player Development Committee?

#### d) Public Relations /Outreach (Brenda)

The below info was contained in the Outreach Committee report sent in advance of the meeting.

## o Knock for Hunger event is May 5th, 9-11 AM

- ✓ **Brenda** Recruit volunteers for day of pick up. 11 trucks/large vehicles and walkers. Volunteers will meet at the Poncha Fairgrounds North Building Parking area at 8:45 the day of the event.
- ✓ **Paula** will give out maps to each of the 11 vehicles and tokens to all volunteers the day of event. Paula is checking to see if we can drop food gathered at The Grainery after completing their route.
- ✓ **Bags** have been ordered and the design (see below) is scheduled to go to print tomorrow (Paula).
- ✓ **Allison and/or Steve F**. Develop media talking points. Share Knock for Hunger with paper media sources.
- ✓ **Allison** Contact Rose's neighbor (lisa@khen.org) to get info onto KHEN announcement page.
- ✓ Announce event at What's Up Salida, 4/18 @8:30, Community Center Paula
- ✓ **Paula** recruit volunteers for stapling party 4/17.
- ✓ Bag Drop off dates 4/20-22.
- ✓ Post event PR draft & Press Release with photos Steve F./Allison
- ✓ Brenda talking with Fred to have advertisement on Knock for Hunger on the radio.

## o Gathering at Tres Litros for any of the volunteers for Knock for Hunger 4-7 PM

- ✓ Paula Bradfield and Micheal Ramsey are giving a token good for a beer or a taco at Tres Litros for the afterparty gathering.
- ✓ Still looking for volunteers for this event, so please spread the word.

- Learn To Play in cooperation with Chaffee County Health Department, First Wednesday in June, July, and August.
  - Hunter Snydor is developing a letter for this to share with Andrea Carlstrom, Director. Steve Bruckman will oversee these events with Brenda.
- Fourth of July music event at Riverside Park, Salida Fundraising event for the Community Center
  - ✓ We are platinum sponsors for this event and will have our logo displayed on the stage, in advertising and promotional material for the event, and at the beer truck. We will need volunteers to work the beer truck on the day of the event 12-9PM.
- o Colorado Gives P2P is signed up for participation on Colorado Gives (December)
- e) Tournaments (Stephanie, Rose, Cheryl)

Below is information contained in the Tournament Committee reports sent in advance of the meeting.

- i. Rally in the Valley
  - ✓ Next Rally in the Valley tournament meeting will be held Monday April 8th from 3:30-5:00 pm at the Salida Library.
  - ✓ We have had a few changes regarding the RIV Committee chairs. Here is the current list:
    - o Food truck Terry and Laura
    - o Tournament dinner party (formerly called the Social) Rose
    - o Player Snack Table Molly Frauenhoff
    - Volunteers Lucky Raus
    - o Technical/Tournament operations Kevin Hosman
    - Vendors Diane Cannella
    - o Marketing/Advertising/PR Steve Flemming
    - o Banners/Medals Lucy Schubert
    - o Swag Bags- Cami Jamerson
    - o Facilities Chuck Washer
    - o Sponsorship Ashle Cerda
- f) Player Development (Cami)
  - o Cami has agreed to take on the Player Development Committee.
  - Starting with <u>one</u> (or two) clinics on 2 courts Cami is getting certified soon. Not planned on being a "teaching" situation but more of games that are specific to a certain skill/tactic. Wouldn't be a trainer more a takeoff on drills. Presenting a skill and games that focus on that skill. Could be from beginners to higher level but organized. Have the same people for a series of sessions. Maybe start with a "early bird" session; implement in June. To further describe at the next meeting.
  - About 6 people were interested in getting certified. Individuals were contacted to see if they were interested in getting certified. May be able to get people to come to us to provide the certification.
  - o **ACTION ITEM: (4/4)** Cheryl is reaching out to Maggie Clark (Salida Rec) to see how much it would cost for a Centennial court for a specific event.
  - o **ACTION ITEM (4/4):** Cami to reach out to Stephanie M. to see how much it would cost for a Riverside court for a specific event.

o **ACTION ITEM**: **(4/4)** Cami to bring a Player Development proposal for the first session to the next meeting.

# 5. Planning/New Business

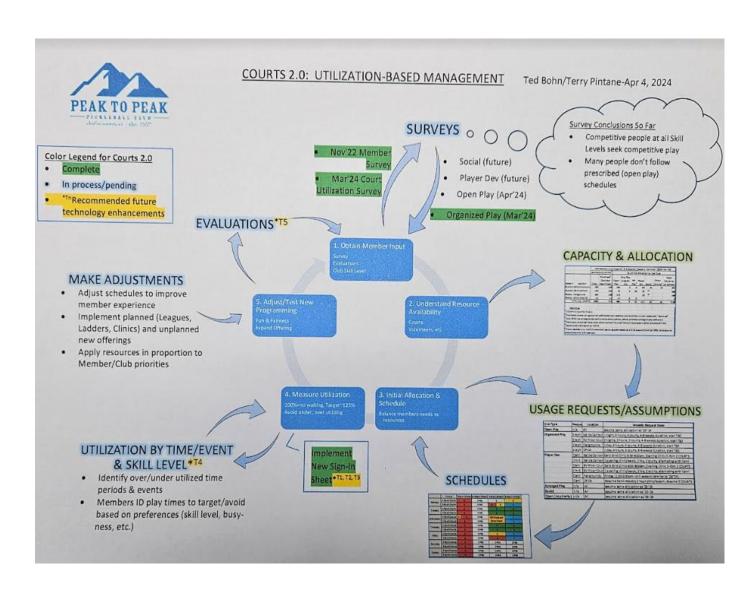
- b) AED Progress (Diane)
  - O Clint met with Anna Hendricks (CCCF) who reviewed the submitted grant and said that it was well written. Didn't get approved since it didn't specify what we needed it for. Can indicate for operating expenses and it will get approved. We will need to offer scholarships to the community to be able to request a grant in the future. We need to indicate on our website that we offer scholarships. What constitutes a scholarship? Don't pay a fee maybe set up an application. No guidance was given on the dollar amount.
  - A HUGE THANK YOU TO CLINT for completing and submitting the request for consideration for P2P Pickleball Club obtaining municipality grant. Unfortunately, we did not get approved for that Municipality grant. BUT:
  - o YAY! WE GOT \$6K IN FUNDING FROM ANDREA CARLSTROM (DIRECTOR OF CHAFFEE COUNTY PUBLIC HEALTH
    - ✓ Sourced by Emergency Preparedness Response grant money they received that was left over and she made available to us for our AEDs!!!
    - ✓ I believe she offered it to us as she fully supports the need as potential lifesaving.
    - ✓ The funding is available to us until 6/30.
    - ✓ Initial estimates indicate it should cover the cost of an AED and housing for the AEDs for both Salida and BV
  - Still need to define the details for location and installation at both locations (any volunteers to assist me in that effort)? - Terry agreed to work with Josh Hadley on follow-up items related to AED purchase and installations.
    - ✓ Clint was following up with the Rec Center to confirm their decision was not to agree to running electric to the shed. Clint is still following up with John V on that item.
    - ✓ Would like to meet with Josh Hadley again (Director of EMS) to obtain his specific recommendations regarding:
    - ✓ The specific AED units for purchase that would be compatible with those used by EMS for handoff if/when EMS arrives at the scene.
    - ✓ The best method for installation (considering security and protection from weather) based on our options for location at both Salida and BV can run on battery.
    - ✓ Scheduling of a CPR/AED class for interested Board members.
    - ✓ An email was sent to Josh Hadley on 3/19 with no response yet. A voicemail was left for him on 4/2.
    - ✓ **ACTION ITEM (4/4):** Clint to follow-up with Anna to get more detail on what is required for P2P to be offering "scholarships". Limit scholarships for memberships or tournaments? Is that sufficient?
    - ✓ **ACTION ITEM (4/4):** Diane pending meeting with Josh Hadley to discuss his recommendations on AED purchase and installation.
    - ✓ **ACTION ITEM (4/4):** Stephanie contacting BV Rec for potential AED location there.
- c) July 4<sup>th</sup> Meeting Select a new date (Cheryl)

- o Hold for future discussion.
- d) May Newsletter deadline April 15<sup>th</sup> (Cheryl)
  - o Terry going on vacation so will need early information from the BOD.
- e) Wild Apricot Backup Status (Cheryl)
  - WA does not provide a back-up, but certain functions can be backed up individually. Marnie
    is initiating those specific areas of backup.
- f) Proposed Metrix to Measure Accomplishments (Diane)
  - o Potential matrix for gathering data metrics for each committee. Would be beneficial to get an understanding of the stats that would be beneficial for future grant submission.
  - ACTION ITEM (4/4) Cheryl to contact Jen Eggleston to see what stats would be helpful
    for grants. Use those stats to have committee define what stats could be accumulated from
    each committee for a possible matrix.
- g) New Communication Tool (Ashlee)
  - o To be discussed in a future meeting when Ashlee is present.

# 6. Next Meeting Date and Adjournment

- May 2nd 3:00-5:00 (Chaffee Cty Fairgrounds)
- Meeting Adjourned at 4:34 by Cheryl. Rose motioned and Stephanie seconded; unanimous.

#### ATTACHMENT I



#### **ATTACHMENT II**

Draft '24-'25 court time allocation based on certain assumptions and requests- the orange cells show the only deficits.

P2P Court Time: Capacity, Allocation, '24-'25 Requests

23-'24 Season P2P Weekly Court Time Allocation by Use Type

		Available	Court-Hrs1	Weekly Court Time Allocation by Use Type (% of Total)						
Season	Location	Total	Prioritized <sup>2</sup> (Excludes Open Type)	P2P Open Play	PZP Org. Play Leagues, etc.	P2P Arr. Play <sup>3</sup>	P2P Player Dev	P2P Social	Other (Tennis) <sup>5</sup>	Open (1st come, 1st served)
Summer	Salida Centennial	780	428	36%	0%	0%	10%	4%	4%	45%
Summer	BV River Park	630	102	9%	0%	5%	2%	*4	n/a	84%
Winter	Fairgrounds	386	138	32%	0%	0%	4%	*4	n/a	64%
Winter	DPCA (Mar'24)	42	42	57%	21%	21%	0%	0%	n/a	0%
	TOTAL ALL COURTS	1838	710	26%	0%	2%	6%	2%	2%	61%

#### **Footnotes**

#### 24-'25 Season P2P Weekly Court Time Allocation by Use Type ('23-'24 Season + Requests)

Surplus Deficit	Color Legend	Requested Weekly '24/'25 Court-Hrs by Use Type (at full deployment, actuals may be phased)								
Season	Location	Total Request	Difference from '23/'24 Allocation	P2P Open Play	P2P Org. Play Leagues, etc.	P2P Arr. Play <sup>3</sup>	P2P Player Dev	P2P Social	Other (Tennis) <sup>5</sup>	Open (1st come, 1st served)
Summer	Salida Centennial	728	52	284	16	0	12	32	32	352
Summer	BV River Park	639	-9	54	12	33	12	*4	0	528
Winter	Fairgrounds	398	-12	122	16	0	12	*4	0	248
Winter	DPCA (Mar'24)	48	-6	24	12	9	3	0	0	0
	TOTAL ALL COURTS	1813	25	484	56	42	39	32	32	1128

## Basis for '24-'25 Season P2P Weekly Court Time Allocation by Use Type

Use Type	Requestor	Location	Requests & other Assumptions
Open Play	n/a	All	assume same allocation as '23-'24
Organized Play Steph Salida Centenr 1 nigl		Salida Centenr	1 night, 4 hours, 4 courts, 4-8 weeks duration, start TBD
	Steph	BV River Court	2 nights, 2 hours, 3 courts, 4-8 weeks duration, start TBD
	Steph	Fairgrounds	1 day, 4 hours, 4 courts, 4-8 weeks duration, start TBD
	Steph	DPCA	1 day, 4 hours, 3 courts, 4-8 weeks duration, start TBD
Player Dev	Cami	Salida Centenr	Early Bird Clinic 6:30-8:30am, Evening Clinic 5-7pm 2 COURTS
	Jim K	Salida Centenr	1 evening clinic/week, 2 hrs, 2 courts, alternating with Cami
	Cami	<b>BV River Court</b>	Early Bird Clinic-6:30-8:30am, Evening Clinic 5-7pm 2 COURTS
Jim K BV Ri		BV River Court	1 evening clinic/week, 2 hrs, 2 courts, alternating with Cami
	Cami	Fairgrounds	Friday 11:30-3:30pm- drill session (similar to '23/'24)
	Cami	DPCA	Assume Semi-Weekly 2 hour clinic/lesson, Assume 3 COURTS
Arranged Play	n/a	All	assume same allocation as '23-'24
Other (Tennis)	John V	Salida Centenr	assume same allocation as '23-'24
Social	n/a	All	assume same allocation as '23-'24
Open (no priority)	n/a	All	assume same allocation as '23-'24

<sup>&</sup>lt;sup>1</sup>1 Ct-Hr = 1 Court for 1 Hour.

<sup>&</sup>lt;sup>2</sup>Prioritized means one group has preference over another, but court time is not necessarily "reserved"

<sup>&</sup>lt;sup>3</sup>Only DPCA has arranged play with a reservation system, others prioritize arranged play without a reservation

<sup>&</sup>lt;sup>4</sup>Previously, Social activities used either current "no play" time or re-purposed other prioritized Time

<sup>&</sup>lt;sup>5</sup>Player capacity (i.e., # of 2 hr sessions) can be approximated as 2.0-2.5 players/Ct-Hr (100% Utilization=4 players/court for 2 Hr session)

#### **SUMMARY OF ACTION ITEMS**

- o **ACTION ITEM: (4/4)** Cheryl is reaching out to Maggie Clark (Salida Rec) to see how much it would cost for a Centennial court for a specific event.
- o **ACTION ITEM (4/4):** Cami to reach out to Stephanie M. to see how much it would cost for a Riverside court for a specific event.
- ACTION ITEM: (4/4) Cami to bring a Player Development proposal for the first session to the next meeting.
- o **ACTION ITEM (4/4):** Clint to follow up with Anna to get more detail on what is required. Limit to scholarships for memberships or tournaments? Is that sufficient?
- o **ACTION ITEM (4/4):** Diane pending meeting with Josh Hadley to discuss his recommendations on AED purchase and installation.
- o ACTION ITEM (4/4): Stephanie contacting BV Rec for potential AED location there.
- ACTION ITEM (4/4) Cheryl to contact Jen Eggleston to see what stats would be helpful for grants. Use those stats to have committee define what stats could be accumulated from each committee for a possible matrix.
- ACTION ITEM (2/1): Diane volunteered to document the Treasurer process that is decided on (including passing any information to an outside independent organization for support with auditing or tax prep) OPEN– Diane to get together with Clint and Alex upon return (April/May) to initiate documenting the process (including any new processes if accounting activities outsourced to the Acctg company 4/4 too early to get together. Clint will let Diane know when he is ready to have the procedures documented.

#### SUMMARY OF ACTION ITEMS (CLOSED)

- ACTION ITEM (3/7): Cheryl to check with Marnie to see if there are backup plans if WA goes down. CLOSED Cheryl's follow-up identified WA does not provide a backup but certain functions can be backed up individually. Marnie initiating those backups.
- o **ACTION ITEM** (3/7): Terry to initiate a committee member meeting that could discuss committee desires for the FG schedule (e.g., league play) with Stephanie R, Terry, Diane, and Brenda. BV Rec wants to know about what M, W, F all levels for league play; could be a lot of work if all 3 days need to find out what evenings are even available. The scope of this meeting should also include discussion about the FG time required to accommodate additional training sessions to be initiated with the certification of 3.5+ members (See Proposed Lessons/Drills section below). CLOSED. Initial meetings have been held with the Courts Committee and follow-up meetings will be held with the committees prior to making final schedules.
- o **ACTION ITEM (3/7)**: Terry to create a write-up on the Challenge Court rules and post them at both courts. CLOSED Description included in the April Newsletter.
- ACTION ITEM (3/7): Cheryl to send out a notice about the challenge court rules in an email. CLOSED Determined not needed since in the newsletter.
- O ACTION ITEM (3/7): Terry Play up/Play Down rules (laminated) to be sent to Cami (for DPCA and Riverside). CLOSED WILL BE ZIP TIED ON THE COURTS IN BV. SALIDA PUT UP INSIDE OF THE SHED.
- **ACTION ITEM (3/7):** John will send out a copy of the P2P Pball logo for anyone to use. **CLOSED** Clint sent out via email.
- ACTION ITEM (3/7): John is to confirm and expand the FG use through the end of April. CLOSED – extended through April.
- ACTION ITEM (3/7) Cheryl to talk to Stephanie M on who is on the BV Court
   Committee and the status of the Committee. CLOSED Stephanie M not on the BV
   Court Committee but Stephanie R and Cami now on the Court Committee representing
   BV along with Terry and Ted representing Salida.
- o **ACTION ITEM** (3/7): Stephanie R to come up with questions as to who would be interested in a league and send to Cheryl. These will be used to send a survey to club members. Will give an idea of the interest and the levels that would be interested. CLOSED Survey sent out.
- ACTION ITEM (3/7): Cami and Ashlee to contact 3.5+ players directly using talking points created by Cami ask high level players if they want to be certified. CLOSED About 6 people were interested in getting certified.
- o **ACTION ITEM (3/7):** Cami, Stephanie R, Cheryl: Develop a survey on members' interest on what they want (drills, clinics, ladders), what they would pay. CLOSED for ladders. Open Play survey being distributed first part of April. Player Development to be created sometime in the future.
- ACTION ITEM (3/7): Diane to schedule with Josh Hadley on timeframe for a CPR class for all interested Board members May timeframe. CLOSED Combined with new Action Item to follow-up with Josh on both AED recommendations as well as CPR class.
- **ACTION ITEM** (2/1): Cheryl to approach Charlotte to see if she wants to continue with the Player Training and Development Committee. **CLOSED-** Charlotte not interested.
- o **ACTION ITEM** (2/1): Brenda to contact Paula Bradfield to see if she is interested in being the P2P Facebook Administrator. CLOSED–Paula now has admin privileges.

# **SUMMARY OF APPROVED ITEMS:**

• APPROVAL: Motion to approve March financials by Diane; Seconded by Brenda; Unanimous